Introduction to PubMed
Creating and Using a My NCBI Account
Make sure your browser supports Pop-ups and accepts “cookies”

A. Register for a My NCBI Account
2. Click on “Get a My NCBI account” (fig. 1)
3. Click on “Register” on the next page
   ▪ Follow the instructions and click “Register” (fig. 2)
4. Check your Email for the confirmation
5. Follow the instructions on the email
6. You can Click the "Keep me signed in unless I sign out" checkbox so you will be indefinitely logged in on your personal computer – do not use this option on shared or public computers.

B. Sign in to My NCBI
2. On the top right hand corner, click on “Sign In” (fig. 3)
3. Type in your Username and Password (fig. 4)

C. Save a Search to My NCBI and Get Email Updates
2. Enter your Search terms in the Search Box (fig. 5)
3. After you are done with your search, you will see an option to “Save Search” (fig. 6)
4. A Pop-Up Box will appear (fig. 7)
   ▪ Decide if you want to receive email updates
     1. Click Yes if you desire efficient updates
     2. Have emails sent to your e-mail account
   ▪ Press Okay when done
Performing a Basic Search in PubMed

D. Creating a Basic Search

2. Identify the key concepts for your search.
3. Enter the terms in the search box. (fig. 1)
   - You can search by keyword, subject, or author
4. Click Go.

E. Searching Techniques

1. **Booleans (AND, OR, NOT)** can be used to broaden or narrow your search.
2. The **Wildcard (?)** can be used to replace any character.
   - Enter ne?t to find results containing neat, nest or next.
3. **Truncation (*)** will find all forms of a word. Enter chiro* to find results containing chiropractic and chiropractor. Enter acup* to find results containing acupuncture and acupressure.
4. Click **Single Citation Matcher** from the sidebar to find citations with a fill-in-the-blank format (fig. 2)
5. Click **Clinical Queries** from the sidebar to find Systematic Reviews or Medical Genetics Searches

F. Viewing Results (fig. 2)

1. Citations are initially displayed 20 per page with the most recently entered citations displayed first
2. You can **Sort by** Publication Date, Author, or Journal
3. The **Author** link takes you to the citation information and/or the full text of the abstract. (fig. 3)
4. Clicking the “**Related Articles, Links**” link will perform a search for articles with similar subject headings. A new Result List will display. (fig. 4)
5. In the **Abstract View**, you can get full-text of an article if you see the following (or similar) link in the top right corner. (fig. 5)
6. You can use the “**Send to**” pull-down bar (fig. 3) to send the abstract as an email or to the printer
Creating a Single PubMed Citation
Communicate Professionally and Efficiently with Citations to the Biomedical Literature

1. **Perform a simple search** on PubMed
   
   ![Fig. 1](http://www.ncbi.nlm.nih.gov/entrez/query.fcgi?DB=pubmed)

2. **Change the Display** to the Summary format using the drop down box. (fig. 2)

3. **Click** the author link to display the AbstractPlus format (fig. 3)

4. **Copy the URL** completely from the browser’s address bar. (fig. 4)
   You may also copy the article’s title, which contains the permanent URL to the abstract.

5. **Paste the URL** or the Article’s Title into the Search Evaluation Form document. (fig. 5)

   ![Fig. 4](http://www.ncbi.nlm.nih.gov/entrez/query.fcgi?db=pubmed&cmd=Retrieve&dopt=AbstractPlus&list_uids=10395431&query_hl=1&itool=pubmed_docsum)