POLICY STATEMENT

The official list of the holidays which all employees of National University of Health Sciences (NUHS) observe is as follows:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Veterans Day
8. Thanksgiving Day
9. Friday following Thanksgiving Day
10. Christmas Day (or federally observed holiday)
11. Non-Weekend day after Christmas (or federally observed holiday)
Procedure
The following procedure will be used to determine the exact date for each of the days on the official list of holidays observed by all NUHS employees.

1. New Year’s Day – January 1st
   If New Year’s Day is on Saturday, Friday is the observed holiday.
   If New Year’s Day is on a Sunday, Monday is the observed holiday.

2. Martin Luther King Day – January of each year

3. President’s Day – February of each year

4. Memorial Day – May of each year

5. Independence Day – July 4th
   If Independence Day is on Saturday, Friday is the observed holiday.
   If Independence Day is on Sunday, Monday is the observed holiday.

6. Labor Day – September of each year

7. Veterans Day – Annually falls on November 11. When Veterans Day falls on a Saturday then the preceding Friday will be the date of observance. When Veterans Day falls on Sunday, then the following Monday will be the date of observance.

8. Thanksgiving Day – November of each year

9. Friday following Thanksgiving Day – November of each year

10. Christmas Day (Federally Observed Holiday) – December 25th
    If December 25 is on a Saturday, December 24 is a holiday
    If December 25 is on a Sunday, December 26 is a holiday

11. Non-Weekend Day after Christmas Day – December 26th
    If December 25 is on a Friday, December 28 is a holiday
    If December 25 is on a Saturday, December 27 is a holiday
    If December 25 is on a Sunday, December 27 is a holiday

If a paid holiday falls on Sunday, Monday will be the paid holiday. If a holiday falls on Saturday, Friday will be the paid holiday.