POLICY STATEMENT

It is the policy of National University of Health Sciences (NUHS) that employees who are placed into administrative positions that require responsibilities above and beyond those for which the individual was employed, or in those instances in which a person is initially employed in such an administrative position, there shall be a base salary with an appropriate emolument for the extra or special duties.

In the event that any such employee as described above shall for any reason be removed from the position for which the emolument was stipulated, the emolument shall also be removed from the employee’s salary.

Only the President or his/her designee shall be authorized to make any exceptions to this policy.