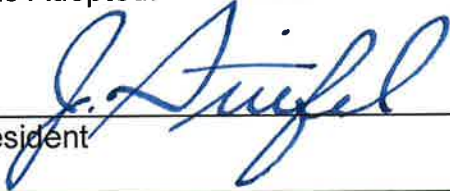




National University of Health Sciences General Policies

Title: Tuition Refund	Page	1	of	2
Date Adopted: 1986	Date(s) Revised:	8/25/09; 8/13/15		
 _____ President	Date	08/13/15		

POLICY STATEMENT

Refunds for tuition paid to the University may be made only in the case of formal voluntary approved withdrawal of the student for a course(s). Fees are not refundable. To be eligible for a refund, the student must fill out an official withdrawal form in the Office of the Registrar and obtain appropriate departmental signatures and submit the completed withdrawal form to the Registrar. Refund eligibility is contingent on the official approved withdrawal being submitted in accordance within the time frames as stated below:

Week 1	-	100% tuition refund
Week 2	-	75% tuition refund
Week 3 - 4	-	50% tuition refund
Week 5 – 15	-	0% tuition refund

All tuition refunds shall be made within 30 days of the date the completed withdrawal form is submitted to the Registrar.

Students receiving federal financial aid disbursements are advised to also review the impact of the Return of Title IV Funds Policy on their tuition refund and possible liability to the University. Any disbursements will be returned to the proper lending institution, based upon the date of the withdrawal per the Title IV funds policy. See Return of Title IV Federal Financial Aid Policy.

A 100% tuition refund is granted for course(s) in which advanced standing is received prior to the end of the first eight weeks of the first trimester of attendance. Since all advanced standing credit is to be determined within the first trimester of attendance, no special refund consideration is available in subsequent trimesters of attendance.

Elective course payments are non-refundable unless the course is cancelled due to insufficient enrollment.

Complete withdrawal from the University may result in a pro-rated housing refund. Refer to the Housing License Agreement for more information.

Students called to active military duty will receive 100% tuition and fee refunds for courses not yet completed at the time the student is called to active duty. Any financial aid funds that a student is determined not eligible to retain after the return of Title IV Fund calculation shall be the debt of the student.

All students registered for the full course load (in their first trimester) of attendance may receive a 100% refund in Weeks One and Two and a 75% refund in Weeks Three and Four for up to half of the enrolled credits.