




National University of Health Sciences General Policies

Title: Identification Cards	Page	1	of	1
Date Adopted: 1/1/12	Date(s) Revised:			
 _____ President		<u>1-1-12</u>		
	Date			

POLICY STATEMENT

For purposes of campus security and appropriate identification, all National University of Health Sciences (NUHS) employees and visitors are required to wear identification cards while present in any NUHS academic buildings. Adherence to this policy will ensure safety and security measures are met at all times.

PROCEDURE

This policy will provide an environment supportive of ensuring that University visitors are treated with respect and guided to areas of interest and that employees are easily identifiable as part of the NUHS Community.

Effective January 1, 2012, all NUHS employees and visitors are required to wear an NUHS issued identification card during normal business hours while in any NUHS academic building.

Supervisors: are expected to ensure their employees comply with this policy at all times.

Replacements: lost identification cards can be obtained from the Student Services department for a minimal fee.

Temporary Identification Cards: are available in the Executive Office for employees that have forgotten their identification card for the day.

Visitor passes: All visitors are expected to wear their identification cards for the duration of their visit to NUHS and/or while in NUHS academic buildings.